

DOVER RECREATION COMMISSION

REGULAR MEETING
Thursday, October 8, 2015



MINUTES

CALL TO ORDER – Chairman Victor Rodriguez called the meeting to order at 7:01pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

PLEDGE OF ALLEGIANCE was recited by all.

ROLL CALL – Board Secretary, Lisa Newkirk, recorded the roll call as follows:

Present – Chairman Victor Rodriguez, Vice-Chairman Maribel Garland, Commissioner Don Fritch and Commissioner Maureen Whalen.

Absent – Commissioner Peter Gori and Commissioner Fernando Barrios

Also Present – Alderwoman Carolyn Blackman and DPW Superintendent Luis Acevedo

PUBLIC PORTION – Motion to close the meeting to the public was made by Chairman Rodriguez due to no members of the public were present.

APPROVAL OF MINUTES – September 10, 2015

MOTION – To approve the Minutes for September 10, 2015 was made by Commissioner Fritch and duly seconded by Commissioner Whalen.

VOTE: Roll Call

Ayes: Chairman Rodriguez, Vice-Chairman Garland, Commissioner Fritch and Commissioner Whalen.
Nays: None

APPROVAL OF BILLS/VOUCHER LIST – Chairman Rodriguez reviewed the Bills/Voucher List with the Commissioners as follows:

P.O. #	Vendor	Description	Amount
15-01825	Kathryn DeLeon	Reimbursement for Wild West City Ticket	\$25.00
15-01935	S&S Worldwide	Senior Picnic Decorations – Roaring Twenties	\$74.83
15-01970	SHB Associates, Inc.	Arthur Avenue Tasting Tour Guide (30 ppl. & food)	\$1,700.00
15-01971	NJ Recreation & Park Asc.	Discount Park Tickets	\$3,306.00
15-02120	Costco	2015-2016 Membership Dues	\$117.70
15-02119	Vanderhoof Transportation	Lancaster, PA – “Miracle of Christmas”	\$1,400.00
15-02119	Vanderhoof Transportation	Bethlehem, PA – Seniors Sands Casino (3 buses)	\$2,250.00
15-02143	Instant Printing	Typesetting Calendar for Seniors	\$225.00
15-02172	Dover Youth Football	New Cheerleading Uniforms	\$2,357.42

15-02169	Dover Area Little League	Concession Reimbursement-Employees & Band	\$129.00
15-02169	Dover Area Little League	Batting Cage Reimbursement	\$756.07
		TOTAL	\$12,341.02

Chairman Rodriguez requested that the Lancaster trip to see the “Miracle of Christmas” be cancelled due to the Radio City Christmas Spectacular show the week prior.

MOTION – To approve the Bills/Voucher List was made by Chairman Rodriguez and duly seconded by Commissioner Whalen.

VOTE: Roll Call

Ayes: Chairman Rodriguez, Vice-Chairman Garland, Commissioner Fritch and Commissioner Whalen.
Nays: None

FACILITY USE APPLICATIONS

Chairman Rodriguez asked if the Dover Recreation Basketball Permits were approved by the Dover Board of Education. Commissioner Fritch stated he received the approval and permits.

REPORTS

- 1) **Senior Citizen Committee**
- 2) **Sports Committees** – Commissioner Fritch stated he would like to submit an application for use of the Father Connelly Parish Center for October 21st and Tuesday October 27th for registration from 7:00pm-9:00pm. Secretary Newkirk stated she would email to confirm availability.
- 3) **Monthly Maintenance Report/DPW** –Superintendent Acevedo stated that the department is maintaining the fields. Commission Fritch asked if the fields were being maintained after permitted use. Superintendent Acevedo stated there were no issues with the fields.

SPECIAL EVENTS

Chairman Rodriguez inquired if judges were set for the Halloween Costume Contest. Superintendent Acevedo stated there were no judges at this time. Suggestions were discussed over who should be asked for judging. Commissioner Fritch asked if a letter could be sent to H.O. Baker asking if they care to participate. Chairman Rodriguez asked if a letter of request could be sent to the Dover Board of Education, Dover Fire Department and Dover Police Department for judges.

Discussion was held in regards to the set-up of the Halloween Parade and Costume Contest at Crescent Field.

Commissioner Gori joined the meeting at 7:26pm.

A suggestion was made to condense the age groups to 4&5 year olds, 1st & 2nd grade, 3rd & 4th grade, 5th & 6th grade and 7th & 8th grade. The Commission felt that the condensed age group breakdown would best fit the time frame for the event.

Discussion was held in regards to the purchase and storage of AED machines. Chairman Rodriguez asked Secretary Newkirk to obtain a recommendation from the Dover Fire Department on which type of AED would best serve the sport groups. Chairman Rodriguez suggested to have extra supplies on hand for the AED when purchased. Superintendent Acevedo stated he would look into the budget to see if they can be purchased this year or possibly next year.

Chairman Rodriguez stated to postpone the purchase of the popcorn machine this year so there will be additional funds available for the AED's.

OTHER DISCUSSION

Next Meeting will be held on **Thursday, October 8, 2015 at 7:00pm.**

ADJOURNMENT – Motion to adjourn was made by Chairman Rodriguez and seconded Commissioner Whalen.

Meeting was adjourned at 7:43pm.